

Earnhart Hill Regional Water & Sewer District
2030 Stoneridge Dr
PO Box 151
Circleville, OH 43113-0151
Phone: (740) 474-3114
Fax: (740) 474-3115



AUTOMATED PAYMENT AUTHORIZATION

If you would like to have your Earnhart Hill Regional Water & Sewer District bill automatically deducted from your checking account each month, please complete this form and return it to the EHRWSD office along with a voided check. EHRWSD will inform your banking institution to automatically deduct the amount due for your service account on the 15th of the month or on the business day before if the 15th falls on a weekend or a holiday. The bank will automatically pay that amount from your designated account. Your bank statement will itemize your payments. You will receive a bill each month indicating the amount due. If you have questions when you receive your bill you should contact EHRWSD immediately. You must submit in writing a request to cancel automated payments. EHRWSD does not charge for this service. A separate form must be completed for each service account.

Please continue to make your monthly payments until your bill indicates that the charge is being sent to your bank.

Please complete ALL of the following sections and return this form (incorrect information may cause delays):

I authorize Earnhart Hill Regional Water & Sewer District to instruct my banking institution to make my EHRWSD payments from the account listed below. I understand that I control my payments. If at any time I decide to discontinue this payment service or if any of the following items change, I will notify EHRWSD.

(PLEASE PRINT)

Your Name: _____ Phone: _____

Social Security Number or Federal ID Number (for identification purposes): _____

Service Address: _____

Service Account Number: _____

Authorization Signature: _____ Date: _____

Banking Information:

Financial Institution Name: _____

Bank Routing Number: _____ Account Number: _____
(Please attach a voided check so that we can record the correct banking information.)