

## EHRWSD Position Description

**Position:** Distribution Operator

**Job Function:** Performs a variety of semi-skilled maintenance work, and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of District water and sewer facilities and systems.

**Reports To:** Distribution Foreman

**Wages:** \$23.47 to \$31.34

**Job Responsibilities:**

- Inspects and/or repairs all aspects of the water and sewer systems to ensure the systems are operating properly.
- Maintains records relating to system functions and provide documentation to appropriate personnel in a timely manner.
- Determines the locations of gas, telephone, power, television, water and sewer lines from the appropriate sources prior to excavation.
- Contacts residents and business owners in areas where services will be discontinued and explains when services will be shut off and how soon it will be turned back on.
- Responsible for equipment inspection and maintenance relating to the installation and repair of water and sewer lines.
- Must be available for "on call duty".
- Promotes cooperative and professional attitudes towards all associates.
- Promotes adherence to District rules and regulations, safety regulations, policies and procedures.
- All other duties as assigned.

**Necessary Knowledge, Skills and Abilities:**

- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities;
- Ability to perform heavy manual tasks for extended periods of time;
- Ability to communicate effectively verbally and in writing;
- Ability to understand and carry out written and oral instructions.

**Minimum Qualifications:**

- Graduation from high school education or GED equivalent, and;
- Ohio Class I or Class II Water Distribution License, Ohio CDL Driver's License, Backflow Certification or ability to obtain these within 36 months, and;
- Two (2) years of experience relating to construction, maintenance, or repair of water and sewer lines.
- Physical Demands: Ability to lift or move 50 pounds (frequently) or up to 100 pounds (occasionally).